

Project Management Essentials

Date: April 2-June 1, 2012

Length: 8 weeks

Instructors: Rex Holmlin

Location: NETL Morgantown Site Office

POC: Cindy Zuchelkowski, 304-285-4738, czuche@netl.doe.gov

Week	Day(s)	# Hours	Approximate time	Activity	Conference Call Information
1	<u>Mon</u> 4/2	1 x 2 hours	1:00pm-3:00pm EDT		<u>Mon:</u>
2	<u>Tues & Thurs</u> 4/10 & 4/12	2 x 2 hours	1:00pm-3:00pm EDT		<u>Tues:</u> <u>Thurs:</u>
3	<u>Tues & Thurs</u> 4/17 & 4/19	2 x 2 hours	1:00pm-3:00pm EDT		<u>Tues:</u> <u>Thurs:</u>
4	<u>Tues & Thurs</u> 4/24 & 4/26	2 x 2 hours	1:00pm-3:00pm EDT		<u>Tues:</u> <u>Thurs:</u>
5	<u>BYE WEEK</u> 4/30-5/4	—	—	—	N/A
6	<u>Tues - Thurs</u> 5/8 - 5/10	Onsite	8:00am-4:00pm EDT	<i>NETL Morgantown Site Office</i>	N/A
7	<u>Tues & Thurs</u> 5/15 & 5/17	2 x 2 hours	1:00pm-3:00pm EDT		<u>Tues:</u> <u>Thurs:</u>
8	<u>Tues & Thurs</u> 5/22 & 5/24	2 x 2 hours	1:00pm-3:00pm EDT		<u>Tues:</u> <u>Thurs:</u>
Exam Due	6/1		N/A		N/A