

The purpose of this Memorandum is to comply with Public Law 108-199, Section 619(a). This law requires that you be notified in advance of any DOT/FAA funded training and of the course content and methods of delivery that will be used.

You have been programmed to attend an out-of-agency flight-training course that is centrally funded by Flight Standards. During your training you will receive applicable ground school, simulator, and/or, if appropriate, flight training, which will enable you to pass the practical test required for initial rating or pilot proficiency check for recurrent training. All training and testing conducted during your course will be in accordance with applicable Federal Aviation Regulations. You will be required to present the contractor with a copy of the FAA Form 4040-2, PILOT FLIGHT RECORD AND APPLICATION FOR CHECK FLIGHT, signed by you. The completion of the 4040-2 form is required for satisfactory completion of this course.

There may be quality lodging available to you at negotiated GSA rates. You can find additional information on the web at

http://www.gsa.gov/Portal/gsa/ep/contentView.do?contentId=10256&contentType=GSA_OVIEW

NEW - Your training may be subject to reduced long term lodging and per diem rates, depending on the number of days you'll be in training and possibly your collective bargaining agreement. Before your training travel orders are finalized, please coordinate with your Supervisor or Administrative Officer as to whether long term or short term rates apply to your training travel.

We are committed to providing equal access to this training for our employees with disabilities. If you need reasonable accommodations, please notify your local training coordinator.

You will receive specific information regarding course title, training location, dates, and telephone contacts. When entering information into the LDR program regarding this training, please enter 12XXFAFEDREG for the project code and TN0200 for the activity code. **Any questions you may have regarding your training should always be directed to your local training coordinator.**